

Ethics Policy

POLICY # EAI/2023/231209

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Euro American Institute

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1. Purpose

This Ethics Policy aims to establish and promote a culture of integrity, honesty, and respect within our Institute. It provides guidelines for ethical behavior for all members, including students, faculty, administrators, and staff, to ensure a respectful, inclusive, and fair educational environment.

2. Scope

This policy applies to all members of the online Institute, including but not limited to students, faculty, administrators, and staff, covering all aspects of activities, both online and offline.

3. Core Values

- a. **Integrity:** We commit to honesty, transparency, and accountability in all our actions.*
- b. **Respect:** We treat all individuals with dignity and respect, fostering a supportive and inclusive community.*
- c. **Fairness:** We ensure fairness and equity in our policies, procedures, and interactions.*
- d. **Excellence:** We strive for excellence in teaching, learning, research, and service.*

4. Code of Conduct

e. Academic Integrity

- 1) **Honesty:** Students must submit their own work and provide proper attribution for any sources used. Cheating, plagiarism, and other forms of academic dishonesty are strictly prohibited.*
- 2) **Fair Evaluation:** Faculty must evaluate student work fairly and impartially, based on merit and without bias.*
- 3) **Research Ethics:** All research conducted under the Institute auspices must adhere to the highest standards of integrity, including accurate reporting of data and appropriate acknowledgment of contributions.*

f. Respectful Conduct

- 1) **Non-Discrimination:** *Discrimination or harassment based on race, color, religion, gender, sexual orientation, gender identity, national origin, age, disability, or any other protected characteristic is prohibited.*
- 2) **Harassment-Free Environment:** *The Institute is dedicated to maintaining a learning environment free from harassment, including sexual harassment, bullying, and any form of intimidation.*
- 3) **Inclusive Communication:** *Members are expected to use respectful and inclusive language in all communications and interactions.*

g. Professional Conduct

- 1) **Conflict of Interest:** *Members should avoid situations where their personal interests could conflict with their professional obligations. They must disclose any potential conflicts to the relevant authority.*
- 2) **Confidentiality:** *Members must respect the privacy and confidentiality of information about students, colleagues, and the Institute.*
- 3) **Use of Resources:** *Members should responsibly use Institute resources for their intended purposes.*

5. Reporting Violations

- h. **Reporting Mechanisms:** *Members are encouraged to report any suspected violations of this policy to the designated authority. Reports can be made anonymously if preferred.*
- i. **Protection Against Retaliation:** *The Institute prohibits taking revenge or retaliation against individuals who report violations in good faith.*

6. Enforcement

- j. **Investigation:** *Any Reported violations will be investigated promptly, fairly, and thoroughly investigated by the designated authority.*
- k. **Consequences:** *Violations this policy may lead to disciplinary action, including dismissal from the Institute or termination of employment.*

7. Commitment to Improvement

- l. **Continuous Review**: The Institute is dedicated to periodically reviewing and updating this Ethics Policy to ensure it stays current and effective.*
- m. **Education and Training**: The Institute will continually educate and train all members to encourage ethical behavior and ensure awareness of this policy.*

8. Conclusion

Adhering to this Ethics Policy is crucial for preserving the integrity and reputation of our online Institute. All members of the Institute community are expected to uphold these standards and help foster a positive, ethical, and respectful environment.

This Ethics Policy should be regularly reviewed and updated as needed to align with changes in laws, regulations, and best practices.